

**MINUTES**  
**December 12, 2005**

**I. Call to Order** - The Recreation Center Committee meeting came to order at 8:45 a.m. in the Town Hall Council Chambers. Present were Chairman Fred Pfohl, members Barbara Piquet, Recreation Director Rosemary Burnett & Town Manager Michael Boaz.

**II. Review Minutes from December 08<sup>th</sup>, 2005** – Chairman Pfohl moved to adopt the minutes of the December 08<sup>th</sup> Regular Meeting as submitted. Mrs. Piquet seconded the motion and it passed unanimously.

**III. Discussion – Recreation Center** – The meeting started with an update from Ms. Burnett about the color of the outlet covers. Harlis informed her that the color was picked out probably by the architect. Manager Boaz said that he would ask the architect also. The propane also was discussed and Mr. Boaz said that he was checking on the contract as to who was responsible for the bill; he believed that it was the contractor.

Mr. Boaz also addressed the discussed about the 40-hour seasonal position for the Recreation Facility and clarified that they would not be receiving benefits.

Mrs. Piquet wanted to make sure that the Town Council were informed as to exactly who was to receive the in town rates. That would be defined as any taxpayer in the town limits, any town employee, and any local business employee that works 20 hours a week or more; and anyone that is renting within the town limits.

Ms. Burnett informed that the tables were coming but they were trying to figure out the best time and place to have them delivered. She is working out the details with Public Works for that as well as picking up the chairs from Asheville. Mrs. Piquet wanted to know if we had a list of other office equipment we need; Ms. Burnett informed her that she already picked out some of the things mentioned, such as a safe and first aid cabinet, but they were not ordered. Mrs. Piquet also mentioned paper and cleaning materials; Ms. Burnett will check with the Inn Keepers Supply and a few other companies mentioned. Ms. Burnett also mentioned that she would need to find out the specs for some of the surfaces before she could price out supplies. Mr. Boaz informed the Committee that there were no appliances in the contract for the catering area, i.e. microwave and refrigerator. The Committee wanted Mr. Boaz to check with the Architect about this.

The flooring status is the same; the base boards have been started but are still not complete. Mr. Boaz and Ms. Burnett will check again today. Mrs. Piquet wants to add an “official use box” to the application.

**V. Adjourn** – Upon a motion by Mrs. Piquet, seconded by Chairman Pfohl the meeting of December 12<sup>th</sup> was adjourned.

Respectfully submitted,

Rosemary Burnett

