

**BUCKEY RECREATION CENTER
ADVISORY COMMITTEE MINUTES
April 25th, 2006**

I. Call to Order - The Recreation Center Committee meeting came to order at 8:35 a.m. in the Buckeye Recreation Center. Present were Chairman Fred Pfohl, Tracy Simms, Barbara Piquet, Recreation Director Rosemary Burnett, Town Manager Michael Boaz, and Recreation Assistant, Craig Colistra. Vice Mayor Gil Adams and Town Council member Paul Piquet attended the meeting. Also in attendance was Owen Daniels, a regional representative from the North Carolina Parks and Recreation Trust Fund.

II. Review Minutes from April 10th, 2006 – Before the committee moved to adopt the minutes, Barbara Piquet brought to the attention of the committee two errors. The correct spelling of the town lawyer is David Paletta and the correct days of operation is Monday through Saturday, rather than Monday through Friday. Also made noticeable by Barbara was the fact that she recommended to purchase the mats rather than rent the mats. Barbara moved to adopt the minutes of the April 10th, 2006 Regular Meeting as submitted with those changes, Fred Pfohl seconded the motion and it passed unanimously.

III. Discussion – Agenda Items – Recreation Director Rosemary Burnett introduced Owen Daniels, the Recreation Resource Services Consultant for the region, and a representative for the North Carolina Parks and Recreation Trust Fund.

a. Outdoor Furniture - The first item on the agenda was the Outdoor Furniture. Barbara informed the committee that the current budgeted outdoor furniture, contained in the large black binder of selected items for the recreation center, was never voted upon. Michael informed the committee that the finances were unavailable to purchase outdoor furniture, although there are residents who might be willing to donate it. Owen Daniels suggested hanging a plaque in the lobby to recognize the donators and motivate interest in donating. Michael stated that there may be some funding available for outdoor furniture, approximately \$1,500.00. Fred proposed the heavy duty outdoor Teak Furniture; a five foot bench starts at \$455.00. Fred's want list includes 2 five foot benches, 4 chairs, 1 round table with 4 chairs, and 2 side tables; this will cost approximately \$4,000 to \$5,500. Michael and Fred will develop a solicitation letter to distribute to the town residents.

b. Kids Softplay Equipment - Rosemary presented the committee with another explanation on the importance of the Softplay equipment. With the mobile play equipment, every age group can be catered to in the Kid's Playroom. The softplay specifically will cater kids up to 10 years old. Classes can be programmed for kids to enhance their social, cognitive, and motor skills. The equipment can be removed and placed in storage to set up ping pong tables and computers. Barbara introduced her concerns to the committee about the size of the equipment in reference to the dimensions

of the room. Rosemary stated that a representative conducts a site visit and can manipulate the dimensions to fit the room. Fred was concerned about the price of the equipment. Michael stated that assuming council approves the budget amendment, money will be available. Barbara was concerned about bringing a proposal to the town council without substantial background information on the equipment and the certainty that it fits in the room. Barbara recommended the idea of using two-thirds of the room for softplay and the remaining area for tables and chairs. Barbara recommended investigating other companies to find a lower price. Rosemary informed the committee that multiple companies have been investigated, although this company is the only one that supplies a comprehensive customized room and conducts a site visit. Michael informed the committee that Rosemary, Craig, and himself with piece together kids play equipment to provide another quote and will obtain a layout of the equipment from the manufacturer for the next meeting.

c. Rental Contract - The next item on the agenda was the Rental Contract developed and approved by David Paletta. Gil Adams brought his concern to the committee on the allowance of alcohol on the premises with the exception of an event. Owen Daniels was concerned about alcoholic regulations and stipulations on land purchased with Land and Water Conservation Funds.

d. Rules and Regulations - The rules and regulations for the recreation center were reviewed by the committee. The amendments to the rules are as follows:

Sign Dimensions: the dimensions for the signs will be 18 X 24. These signs will be posted on paper and hung on plastic sleeves.

Basketball Court: “Closed beverage containers will be permitted” will be added; Number 13, concerning locked exits will be removed from the list of rules.

Tennis/Volleyball Court: “Food is prohibited” and “Closed beverage containers will be permitted on court” will be added. The reservation rules were recommended to be added.

Please Observe: Recreation Center will be open 15 minutes after closing will be removed.

Fitness Room: All users will be “required” to go through a fitness orientation will be added. Change, a spotter is “recommended”, to a spotter is “required” for free weights.

Building Rules: Recommend users to “store personal belongings in vehicles”.

A motion was made by Barbara to add the price of \$30.00 to rent the playroom to the fee structure, Fred seconded the motion; it passed unanimously. Fred made a motion to accept the rules and regulations as amended, Traci seconded the motion, and it passed unanimously.

e. Budget - The next item on the agenda was the budget. Barbara asked if the budget will be reviewed by the committee at the next meeting. The budget will be reviewed by the committee at the next meeting on May 5th, Cinco de Mayo.

IV. Additional Business - Michael presented the committee with the option of paving the remainder of the walkway, due to the extended amount of time the current project is taking, and requested a recommendation. The committee turned down the recommendation, due to the aesthetic desirability of the pavers. Additional business included a plan for programming and the costs for hiring instructors. Rosemary will provide a programming presentation for the committee at the next meeting. Fred requested an update on the security cameras. Michael stated that nearly all of the cameras are installed and functioning. The police department has not installed the software to view the recreation center's system. In regards to additional living room furniture, there is some money left for a couple of lamps for the living room area. Barbara inquired about an updated brochure to distribute. Michael stated he would look into that. Barbara inquired about the tennis court equipment. Michael is still negotiating the issue with G.E.M. Barbara requested to include the fee structure on the website. Michael stated he would look into that. Barbara stated that she would follow up on the purchase of the tray and scorecard for the tennis court. Fred inquired about the benches for the tennis courts and basketball courts. Paul, Barbara, Rosemary, and Craig will collaborate and make a decision on the benches.

V. Adjourn – The next meeting will be on Friday, May 5th at 8:30. The meeting was recessed until a layout of the Kids Softplay equipment is presented to the committee.

Respectfully submitted,

Rosemary Burnett